

PACIFICA GRADUATE INSTITUTE

**NOTIFICATION OF TRAINEESHIP SITE TERMINATION**

*Please complete this form whenever you terminate your traineeship at a site.*

Please be advised that I, \_\_\_\_\_  
Print Name Track Year

will no longer be accruing Traineeship hours at \_\_\_\_\_  
Site

as of \_\_\_\_/\_\_\_\_/\_\_\_\_.  
Mo/Day/Yr

I have submitted the following required forms:

- Cumulative Supervisor's Report (p. 63)
- Student Evaluation of Traineeship (pp. 64-65)
- Log of Hours

All forms are available at [www.online.pacifica.edu/matraineeships](http://www.online.pacifica.edu/matraineeships).

I will be continuing at \_\_\_\_\_  
Site

until \_\_\_\_/\_\_\_\_/\_\_\_\_ .  
Mo/Day /Yr (anticipated termination date)

\*If you intend to close your traineeship file, please refer to the Traineeship File Closure Checklist on p. 66 and complete the Notification of Traineeship File Closure form on p. 62.

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Signature

Date

Pacifica Graduate Institute • Counseling Psychology Traineeship Office  
249 LAMBERT RD • CARPINTERIA, CA 93013 • TEL: 805-879-7325